



Position Vacant

GRAPHIC DESIGNER FULL-TIME, PERMANENT

Cranbrook School is seeking a dynamic and talented Graphic Designer to join our Marketing and Communications team, based at our Senior School campus in Bellevue Hill.

ABOUT THE POSITION

An essential part of the Marketing and Communications team, the Graphic Designer brings the brand to life through print and digital platforms. The creative energy behind marketing materials, School presentations, publications and promotional assets, this role will work on projects from concept through to production and delivery.

Duties include responding to briefs, developing creative concepts in accordance with brand guidelines, creating graphic design artwork and layouts across print and digital applications, assisting with digital advertising, social media tiles, digital banners, website graphics and presentations.

Cranbrook School staff enjoy a stimulating work environment as part of a team of talented professionals, excellent opportunities for professional development, and attractive remuneration and benefits.

ABOUT YOU

You thrive in a busy and dynamic work environment and have the ability to produce a wide range of high-quality graphic products under pressure and meet tight deadlines while maintaining creativity, accuracy and attention to detail. Capable of working independently you also enjoy working collaboratively as part of a larger team.

You are an excellent communicator, creative, and able to work well with multiple stakeholders. You are committed to continual professional development and stay up to date with design trends, industry developments and emerging technologies.

SELECTION CRITERIA

- A degree qualification in Graphic Design or a related field
- A minimum three years' experience in a graphic design role in house
- High level of proficiency in graphic design software including Adobe Creative Suite (Photoshop, Illustrator, In Design)
- Good understanding of design principles, typography, colour theory and composition
- Familiarity with editing software (Adobe Premiere Pro or Final Cut Pro)
- Excellent attention to detail and a high degree of accuracy
- Strong communication and interpersonal skills
- Ability to manage time effectively to meet deadlines
- A positive attitude and a solutions focused approach to interactions
- A firm commitment to safeguarding and promoting the welfare of children
- A demonstrated understanding of child safety and appropriate behaviours when engaging with children.

Previous experience working in an independent school would be advantageous.

All applications should include a portfolio demonstrating your knowledge of design best practice for print and digital media.

HOW TO APPLY

Applications should include a resume and a cover letter addressing the selection criteria and reasons for your interest in the position. Applications should be submitted via email to recruitment@cranbrook.nsw.edu.au. Details of at least three referees will be requested from the successful applicant.

CLOSING DATE: Friday 29 August 2025

Please apply to Cranbrook School directly as no agency candidates will be considered at this time.

ABOUT CRANBROOK SCHOOL

Cranbrook is an Anglican, independent day and boarding school, Pre-school to Year 12.

Our vision is to be a world class school which encourages and enables all of our students to explore, enjoy and fulfil their potential. We lead our students to discover and make the most of their talents, to thrive in, and love the pursuit of, excellence. As a school we enliven the educational environment by offering a rich and distinctive schooling both within and beyond the curriculum and give powerful pastoral support. Cranbrook builds resilience and confidence so that each student can face the challenges of the twenty-first century with personal confidence, intellectual versatility, academic hunger and optimism.

Cranbrook is an International Baccalaureate (IB) World School, and is accredited as an IB Continuum School, offering the PYP, MYP and IB Diploma Programme.

Cranbrook School is a child safe organisation. We actively promote the safety and wellbeing of all students and are committed to protecting our students from abuse and harm.

WORKING WITH CHILDREN CHECK AND WORKING RIGHTS

The successful applicant for this position will be required to hold a current NSW Working with Children Check clearance. Applicants must be an Australian citizen or permanent resident or hold a visa with appropriate working rights.