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## Position Vacant

### DUTY SUPERVISOR – AQUATIC & FITNESS CENTRE FULL-TIME, PERMANENT

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Cranbrook School is seeking an energetic and experienced Duty Supervisor to join our team at the Murray Rose Aquatic & Fitness Centre located at the Senior School campus in Bellevue Hill.

#### ABOUT THE POSITION

The Duty Supervisor – Aquatic & Fitness Centre (AFC) will contribute to the effective operation of the AFC by facilitating lifeguard supervision and providing general pool operations assistance.

Reporting to the AFC Manager, the role will support the safe day-to-day operations of the AFC by supervising a team of lifeguards and performing lifeguard duties, conducting safety and equipment inspections and pool testing and coordinating set up/pack down each day. The Duty Supervisor works closely with all other members of the AFC team to insure a safe aquatic environment.

Cranbrook School employees enjoy a stimulating work environment as part of a team of talented professionals, excellent opportunities for professional development, and attractive remuneration and benefits.

#### ABOUT YOU

You are an experienced aquatic Supervisor or Duty Manager with a strong safety focus.

Capable of working collaboratively within a team and possessing an exemplary understanding of best practice pool operations, you are committed to providing a safe and compliant facility.

You are an excellent communicator and possess high level organisational skills. You respond quickly and effectively to emergency situations and have a can-do attitude to solving problems.

Your advanced time management skills allow you to thrive in a busy and demanding workplace. You demonstrate a high level of attention to detail and accuracy and have a strong customer service focus.

#### SELECTION CRITERIA

- Aquatic Technical Operations (Pool Ops) Certificate
- Current Pool Lifeguard qualification
- Familiarity with the requirements of the Guidelines for Safe Pool Operations (GSPO)
- Proficiency in the Microsoft Office suite
- A level of mobility that supports the ability to respond to a first aid / behavioural incident
- Strong physical, mental and emotional health to deal with the required demands and responsibilities of the role
- Current First Aid and CPR qualifications
- A firm commitment to safeguarding and promoting the welfare of children
- A demonstrated understanding of child safety and appropriate behaviours when engaging with children.

AUSTSWIM qualifications, a Certificate III in Fitness and previous experience working in an independent school would be advantageous.

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#### HOW TO APPLY

Applications should include a resume and a cover letter addressing the selection criteria and reasons for your interest in the position. Applications should be submitted via email to [recruitment@cranbrook.nsw.edu.au](mailto:recruitment@cranbrook.nsw.edu.au). Details of at least three referees will be requested from the successful applicant.

**CLOSING DATE: 9 June 2025**

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#### ABOUT CRANBROOK SCHOOL

Cranbrook is an Anglican, independent day and boarding school, Pre-school to Year 12.

Our vision is to be a world class school which encourages and enables all of our students to explore, enjoy and fulfil their potential. We lead our students to discover and make the most of their talents, to thrive in, and love the pursuit of, excellence. As a school we energise the educational environment by offering a rich and distinctive schooling both within and beyond the curriculum and give powerful pastoral support. Cranbrook builds resilience and confidence so that each student can face the challenges of the twenty-first century with personal confidence, intellectual versatility, academic hunger and optimism.

Cranbrook is an International Baccalaureate (IB) World School, and is accredited as an IB Continuum School, offering the PYP, MYP and IB Diploma Programme.

Cranbrook School is a child safe organisation. We actively promote the safety and wellbeing of all students and are committed to protecting our students from abuse and harm.

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#### WORKING WITH CHILDREN CHECK AND WORKING RIGHTS

The successful applicant for this position will be required to hold a current NSW Working with Children Check clearance. Applicants must be an Australian citizen or permanent resident or hold a visa with appropriate working rights.