



**CRANBROOK
SCHOOL**

APPLICATION FOR ADMISSION OVERSEAS STUDENTS



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Application Process

1. Application

On completion of this Application for Admission Form – Overseas Students, return it and other required documentation to:

Cranbrook School
Director of Admissions
5 Victoria Road
Bellevue Hill NSW 2023

or you can scan and email it to
enrol@cranbrook.nsw.edu.au.

Applications must be accompanied by the non-refundable application fee of \$440.

This is payable by online credit card payment only.

We accept Visa, Mastercard and American Express.

Please visit www.cranbrook.nsw.edu.au/enrolment/apply-to-enrol/ and click on *Pay Application Fee* under the first step of the Enrolment Process.

You will receive a letter confirming receipt of your application.

2. Observations, Assessments and Interviews

Observations, assessments and interviews may be held up to:

- Twelve months before the potential date of entry for Pre-School and Kindergarten
- Two years before the potential date of entry for Year 3
- Two years and six months before the potential date of entry for Year 7
- One year before the potential date of entry for Year 11.

Observations, assessments and interviews involve your child participating in activities under the observation of professional staff, and an interview which should be attended by your child and both parents.

Some applicants may miss out on observations, assessments and interviews due to demand for places exceeding places available.

3. Review of Application

Your application will then be reviewed and an enrolment decision made. You will be notified in writing if an offer of enrolment is to be made or if your application was unsuccessful.

4. Acceptance

If you receive an offer of enrolment, you must complete and return the required documentation and pay the enrolment fee and Overseas Student Health Cover premiums within the timeframe specified in the letter of offer to confirm your child's place at Cranbrook School.

Please keep a copy of your completed Application for Admission.

After receiving payment and required documentation, the School will issue you with a Confirmation of Enrolment which you will need to apply for a student visa.

Additional information about the School and the Application Process, including the Admission Policy and Enrolment Terms and Conditions - Overseas Students, can be found at www.cranbrook.nsw.edu.au



APPLICATION FOR ADMISSION FORM PART A CHILD

This form is for children who require a student visa to attend school in Australia.

Please complete electronically or print **clearly**. Ensure all fields are completed. If this form is returned incomplete or without parent signatures, this application will be deemed incomplete and will proceed no further.

A separate form must be completed for each child.

Completion of this form and payment of the non-refundable application fee does not guarantee an offer of a place.

Child details

Surname	<input type="text"/>	Given names	<input type="text"/>
Preferred name	<input type="text"/>	Gender	<input type="text"/>
Date of birth	<input type="text" value="dd/mm/yyyy"/>		
Country of birth	<input type="text"/>	Nationality	<input type="text"/>

Please enclose a copy of your child's full birth certificate and current passport photo page.

Country of citizenship	<input type="text"/>		
Current visa details	<input type="text"/>		
Aboriginal	<input type="checkbox"/> Yes <input type="checkbox"/> No	Torres Strait Islander	<input type="checkbox"/> Yes <input type="checkbox"/> No
Religion	<input type="text" value="optional"/>		
Current school or pre-school	<input type="text"/>	Current year level	<input type="text"/>
Previous schools	<input type="text" value="if applicable"/>		

PART B FAMILY PROFILE

Family details

Parent 1

Title	<input type="text"/>	Surname	<input type="text"/>	Given names	<input type="text"/>	
Relationship to child	<input type="text"/>					
Address	<input type="text"/>					
	<input type="text"/>				Postcode	<input type="text"/>
Home telephone	<input type="text"/>		Mobile	<input type="text"/>		
Personal email	<input type="text"/>					
Occupation	<input type="text"/>		Employer	<input type="text"/>		
Business telephone	<input type="text"/>		Title/role	<input type="text"/>		
Business email	<input type="text" value="optional"/>					
Postal address	<input type="text" value="if different to residential address"/>					
	<input type="text"/>				Postcode	<input type="text"/>
Correspondence to	<input type="checkbox"/> As above	<input type="checkbox"/> Other	<input type="text"/>			
Preferred email	<input type="checkbox"/> Personal	<input type="checkbox"/> Business	Preferred telephone	<input type="checkbox"/> Home	<input type="checkbox"/> Mobile	<input type="checkbox"/> Business



Parent 2

Title Surname Given names

Relationship to child

Address

Postcode

Home telephone Mobile

Occupation Employer

Business telephone Title/role

Personal email

Business email optional

Postal address if different to residential address

Postcode

Correspondence to As above Other

Preferred email Personal Business Preferred telephone Home Mobile Business

Family composition and history

Child lives with (please mark all that apply):

Two parents Parent 1 Parent 2 Parent 1 and step parent Parent 2 and step parent

Other adults – grandparents or other guardians (please specify)

Child lives at (please mark all that apply):

Address of Parent 1 Permanently Balanced Occasionally

Address of Parent 2 Permanently Balanced Occasionally

Other address (please specify): Permanently Balanced Occasionally

Other information about family situation (please mark all that apply):

Parent 1 deceased Parent 2 deceased Parents separated Parents divorced

Parent 1 remarried/repartnered Parent 2 remarried/repartnered

If parents are separated or divorced, please describe the co-parenting arrangements.

Court Order or Parenting Plan or similar relevant to the child attached Yes Not applicable



Please list children in the home (including the applicant child) in order of birth and mark with an * those who become part of the family occasionally.

Name	Gender	DOB	School

Cultural background

Parent Details	Parent 1	Parent 2
Country of birth		
Nationality		
Languages spoken by parents		
Languages spoken with the child		
Main language used in the child's home		
Cultural background of the child and, if applicable, the parents		

Cranbrook connections

Is your child's parent/grandparent a past student? Yes No

Parent's name		Exit year		House	
Grandparent's name		Exit year		House	
Please list your child's sibling/s who are current or past students at Cranbrook					
Name		Year level or exit year		House	
Name		Year level or exit year		House	
Name		Year level or exit year		House	
Please list your child's sibling/s who are accepted or on the wait list at Cranbrook					
Name		Proposed entry year			
Name		Proposed entry year			
Name		Proposed entry year			
Please list your child's other relatives who are current or past students of Cranbrook					
Name		Year level or exit year		House	
Relationship to child					
Name		Year level or exit year		House	
Relationship to child					



The School needs to be fully informed in relation to your child's special or individual needs (including medical, physical, learning or psychological needs, medical conditions and/or health care requirements) in order to provide adequate support for your child should a place be offered.

You must fully and accurately disclose any special or individual needs. Where any of these matters change or where any new matters arise, you must notify the School immediately. If you have failed to disclose or not fully and accurately disclosed any material matter, either in the application form or subsequently, the School may refuse your application, withdraw an offer of enrolment or, terminate the enrolment without notice.

Does your child have any health considerations? Yes No

Please provide details of any health considerations relating to your child, including serious illnesses. Please include information regarding serious illnesses, accidents, operations, disabilities, disorders, allergies, medication, infectious diseases and any other health considerations of which the School should be aware. Please attach relevant supporting documentation.

Does your child experience any social, emotional or intellectual difficulties or have any special learning needs? Yes No

Please provide detail of any social, emotional or intellectual difficulties, or any special learning needs. Please attach relevant supporting documentation.

Are there any cultural, religious, dietary or other considerations relating to your child? Yes No

Please provide details of any cultural, religious, dietary or other considerations. Please attach relevant supporting documentation.

Does your child currently receive or will your child need any special provisions due to any special or individual needs or to cater for any other special abilities they may have? Yes No

Please provide details of any special provisions and special or individual needs or abilities. Please attach relevant supporting documentation.



Kindergarten to Year 12 Application

The Junior School is for boys only. The Senior School is currently for boys only however will become co-educational commencing in 2026. Applications may be made for girls to attend the Senior School for entry from 2026 onwards.

Select your enrolment options from the five choices below.

Intake years are for Kindergarten, Year 3, Year 7 and from 2026, Year 11. Year 3 is a small intake point of 10 to 15 children only.

Applications for **non intake** years are welcome, however places in those years are limited and cannot be predicted. Applications for admission into Senior School non-intake years for girls may only be made for years of entry that will be co-educational at the time of entry.

Please note boarding is currently available for boys only.

Please complete the details below for each year of entry you would like to apply for. If you do not receive an offer for a particular year of entry, your application will only be transferred to the waiting pool for subsequent year(s) of entry if you have completed the details below for the subsequent year(s).

Kindergarten

Your child must be five years old by 31 March in the year of entry

Calendar year of entry Term

Year 3

Calendar year of entry Term

Year 7

Calendar year of entry Term

Day student Boarder

Year 11

Calendar year of entry Term

Day student Boarder

Non intake years

Academic year Calendar year of entry Term Day student Boarder

Academic year Calendar year of entry Term Day student Boarder

Living Arrangements

Overseas students must live in Sydney with at least one parent for duration of their enrolment, or, from Year 7 onwards, attend the School as a boarder. Where your child is a boarder, you will be required to appoint a local guardian in accordance with the Guardianship Form.

When attending Cranbrook School, your child will

- Live in Sydney with both parents
- Live in Sydney with Parent 1
- Live in Sydney with Parent 2
- Be a boarder at the School (Years 7-12 boys only)



Both parents must sign below. Where this is not possible please contact the Director of Admissions to discuss.

We, the undersigned:

1. Apply to have the child named in Part A enrolled at Cranbrook School;
2. Have read and understood the Admission Policy, Enrolment Terms and Conditions – Overseas Students, Guardianship Form, Privacy Information Collection Notice and Privacy Policy (all available at www.cranbrook.nsw.edu.au), and are aware that these may change at any time;
3. Understand that tuition at the School is In English and competence in English is a condition of entry, and our child may be required to sit for Australian Education Services Testing either in their own country or in Australia.
4. Understand that submitting this *Application for Admission Form – Overseas Students* and payment of the application fee is not a guarantee of a place at Cranbrook.
5. Agree that Cranbrook School may contact our child’s current school (if any) for the purpose of obtaining a reference or recommendation.
6. Acknowledge that if an offer of a place is made, we will be required to agree jointly and severally to be bound by the Enrolment Terms and Conditions – Overseas Students then in force and pay the enrolment fee; and
7. Confirm that to the best of our knowledge, the information in the *Application for Admission Form – Overseas Students* is complete and correct, we have supplied all necessary supporting material, and we acknowledge and agree that if we have knowingly withheld information relevant to the application or enrolment process or have knowingly incorrectly completed the form, Cranbrook School may refuse or terminate the application or enrolment of our child.

Signature of Parent 1

Date

Signature of Parent 2

Date

dd / mm / yyyy

dd / mm / yyyy

Name of Parent 1

Name of Parent 2

* It is essential that at all times the Admissions Office is kept updated with the contact details for each parent because if at any stage of the application or enrolment process the School cannot contact the parents, the application or enrolment will not be able to progress.

Checklist

You must include the following documents with English translations with your application:

- Completed and signed Application for Admission Form – Overseas Students
- Payment of the non-refundable application fee by credit card at www.cranbrook.nsw.edu.au/enrolment/apply-to-enrol/
- Copies of any medical, psychological or other reports that may be relevant to meeting your child’s needs
- Copy of passport photo page for both child and parents
- Copy of birth certificate
- Copy of current visa (if applicable)
- Copy of last two school reports, including academic results and English language level achieved
- Copy of most recent NAPLAN and any other external testing results (if applicable)
- Other educational supporting documents (if applicable)
- Copy of Court Orders, Parenting Plans or similar (if applicable)



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AUSTRALIAN
BOARDING
SCHOOLS
ASSOCIATION

CREATING THE FUTURE FOR BOARDING SCHOOLS

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