

Codicil Form

It is relatively straightforward to include a gift in your existing Will to the Cranbrook Foundation.

To do so, you may wish to complete the Codicil Form below.

You will need to have your signature on the completed Codicil Form witnessed by two people at the same time and all three of you must use the same pen.

The two witnesses should NOT be members of your family or related to you in any way. They also should not be persons mentioned in your Will, such as a beneficiary or executor.

Once completed and signed, provide the original signed Codicil to the person who currently has your Will and ask them to retain it with your Will. If you have retained your Will, include the signed Codicil in the same envelope as your Will.

We recommend you seek professional advice from a legal advisor to ensure your wishes are recorded in a legally binding manner and that this Codicil Form is appropriate for your circumstances.

Codicil Form

This is the [number e.g. first, second] Codicil to the last Will of [full name] presently of [address].

1. I amend my Will dated [date] as follows:

I give and bequeath, free of all duties, taxes or deductions to the Cranbrook Foundation ABN 74 001 481 107 presently of 5 Victoria Road, Bellevue Hill, NSW 2023 [description of gift] to be applied [description of purpose]. I declare that the receipt of the Cranbrook School Headmaster or such proper officer of the Cranbrook Foundation will be a sufficient discharge to my executors who will not be bound to see to the application of this gift.

2. In all other respects I confirm my Will.

Dated this [number] day of [month] [year].

Signed by the testator in the presence of both of us being present at the same time and attested by us in the presence of him/her and of each other.

Signature of [Full name]

Date

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Witness name

Occupation

Witness name

Occupation

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Address

Signature

Address

Signature

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