

# School Nurse – Part-time & Casual

## ABOUT THE ROLE

The School has a vacancy for a part-time & casual experienced Nurses. This vacancy commences in Term 1, January 2019. The School Nurse will be responsible for the health care of the students, staff and visitors and administrative tasks.

## Key Responsibilities

- Nursing & Health
- Manage first aid and second aid of acute illness and / or injury;
- Organise admissions to Health Centre;
- Arrange transfers home as required;
- Provide medical support at inter-school sporting events;
- Responsible for care of ill / injured boys in Health Centre;
- Monitor boys at risk (e.g. returning to sport) and with special health requirements;
- Inform parents of accident or illness to their child according to school policies and procedures;
- Administration of medication to boys as requested;
- Health supervision of staff returning to work after injury;
- Liaison with relevant health professionals, parents and teaching staff as required;
- Being familiar with emergency procedures and being ready to implement them if necessary.

## Selection Criteria

- A passion for health promotion, professional and personal development;
- Recent experience in Emergency and/or Paediatric nursing
- Ability to participate in a seven-day roster including sleep overs and willingness to increase hours above contracted hours as required
- Proven ability to communicate effectively and professionally with adolescents, families and other staff.
- Ability to contribute to a small dynamic team using contemporary evidence based practice
- Ability to participate in health promotion and health education activities
- Current NSW Drivers licence with sound driving record
- A friendly and courteous manner;
- Ability to think clearly and to remain calm when under pressure;
- Strong attention to detail and ownership of tasks;
- Pro-active approach to planning tasks and anticipating requirements of other staff and students;
- Honesty, patience and a sense of humour;
- The ability to maintain appropriate levels of confidentiality.
- A current Working with Children Check (or willingness to obtain one)
- Quality references from current/previous employers.
- Ability to work independently

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## HOW TO APPLY

Applications are to include a resume and cover letter outlining experience and email to [recruitment@cranbrook.nsw.edu.au](mailto:recruitment@cranbrook.nsw.edu.au)

References will be requested for the short-listed applicants.

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## ABOUT CRANBROOK SCHOOL

Cranbrook School is an Anglican independent day and boarding school for boys, Pre-school to Year 12 located in Sydney's Eastern Suburbs.

At Cranbrook our vision is to be a world class school which encourages and enables all of our students to explore, enjoy and fulfil their potential. We lead our students to discover and make the most of their talents, to thrive in, and love the pursuit of, excellence. As a school we energise the educational environment by offering a rich and distinctive schooling both within and beyond the curriculum and give powerful pastoral support. Cranbrook builds resilience and confidence so that each student can face the challenges of the twenty-first century with personal confidence, intellectual versatility, academic hunger and optimism.

[cranbrook.nsw.edu.au](http://cranbrook.nsw.edu.au)

## Qualifications

- Current Nursing registration with AHPRA and a minimum of 5 years of relevant post graduate experience
  - Current CPR and Senior First Aid certificate.
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