



POSITION VACANT

Chief Operating Officer

The School

Located in Sydney's Eastern Suburbs, Cranbrook School is an Anglican independent day and boarding school which educates boys and girls in its Pre-School and boys in Kindergarten to Year 12.

Cranbrook's vision is to be a world class school which encourages and enables all of their students to explore, enjoy and fulfil their potential.

The School is going through an exciting period which includes a once in a generation investment in its built environment.

The Role

The Chief Operating Officer (COO) is a Direct Report to the Headmaster and has wide responsibility across the core functional areas of the School including: finance, human resources, information technology, compliance, regulatory and risk management, property (including projects) and facilities. The COO is also the Secretary to the School Council, encompassing Company Secretarial duties.

Beyond these areas, it is expected that the COO will be a leader within the School environment setting a strong example to all staff (teaching and non-teaching). He or she will be a key confidante to the Headmaster on issues which touch the current state of the School and its future strategy and direction.

The Person

The ideal candidate will have strong financial acumen and ideally experience leading financial control and analysis within an organisation of similar scale (or larger). In addition, it is expected that this person has experience leading business critical functions. He or she will have the gravitas to influence and advise a wide array of internal and external stakeholders, in particular the Headmaster and School Council.

While it is not essential that this person comes from the education sector, it is critical that he or she is passionate about the School's purpose and becomes immersed in the life of Cranbrook.

For a confidential discussion about this opportunity please contact Joe Karsay at Hattonneale:
jkarsay@hattonneale.com.au



CRANBROOK SCHOOL

EST. 1918

